

## **CHELSEA EXPLAINED**

Thank you for being an Annual Pass Holder at Cranberry Valley Golf Course. We are proud to be recognized as one of the premiere public golf courses in the region. With that recognition comes the fact that demand for tee times can, at times, be greater than the supply.

The Chelsea lottery system is the fairest way to get you access to our golf course.

Points will be determined by time of day and whether in-season or out of season. **(2025 IN-SEASON DEFINED AS FRIDAY MAY 23<sup>rd</sup> – MONDAY SEPTEMBER 1<sup>st</sup>)**

### **POINTS:**

- ½ point for early back 9 play (all year long)
- 1 point for rounds played before 2pm (before 3pm “in-season”)
- ½ point for rounds played after 2pm (after 3pm “in-season”)
- 1 point for a guest round in a pass holder time
- 1 point penalty for a no-call, no-show tee time

### **CHANGES TO TEE TIMES:**

- Pro Shop staff will handle all changes to tee times once Chelsea places the tee sheet to protect against accidental deletions
- A pass holder can be swapped out for another pass holder only when the person has equal or lower points than the person being swapped out.
- Pass holders bringing a guest will be responsible for a full-posted greens fee within 24 hours of tee time. Cancellation of a guest more than 24 hours before tee time will be subject to \$25 cancellation fee (same applies to public bookings).
- Cancelling a guest to substitute with another pass holder is still subject to cancellation fees.

### **How Chelsea determines the order of placement for tee times:**

#### **Pass Holder tee time requests can be made from 4-8 days out only.**

- Pass Holders get 1 point if they request a tee time and get placed on the tee sheet by Chelsea before 2pm (3pm in-season). Even if you later cancel or don't play, you still get the 1 point as your request used the lottery system.
- Pass Holders get a point if they walk in or call after placement and play any day before 2pm (3pm in-season).

- In 2025, pass holders will get one point for a guest booked in a pass holder tee time. If guest doesn't show, an additional point will be added and cancellation fees are incurred.
  - Reason for a guest point is that one spot is taking the place of a pass holder's availability to play in that pass holder time.
  - At times, we found a guest was included in the tee time request and later cancelled after placement and replaced with a member
- A NO SHOW (on tee sheet and don't call to cancel) will receive an additional point.

Points will stay with you for 14 consecutive days. On the 15<sup>th</sup> day, the point from Day 1 drops off. On the 16<sup>th</sup> day, the point from Day 2 drops off, etc.

A tee time request will add up all the players in the group and get the average per group (ie. a foursome has a total of 12 points – 3.0 average for the group. A threesome with 12 points – 4.0 average for the group).

Chelsea will take every request and prioritize from lowest to highest average. The group with the lowest average will get placed first and go down the line until all groups are placed or until there are no available member times left.

	Points Player 1	Points Player 2	Points Player 3	Points Player 4	Total Points (Avg.)	Time Requested
Group A	6	6	6	6	24 (6.0)	7:00am
Group B	4	2	2		8 (2.67)	7:00am
Group C	6	2	2	1	11 (2.75)	7:00am
Group D	2	2	1	3	8 (2.0)	7:00am
Group E	1	1	1	6	9 (2.25)	7:00am

**Group A** is a foursome that plays three mornings a week

**Group B** is a threesome

**Group C** has a member that plays a lot with others who play once a week.

**Group D** plays 5 days a week, but most days they play at 2pm or later

**Group E** was a threesome. **Player 4** is a single who requested a tee time and got placed with this threesome.

### Placement:

- Group D gets placed first as they have the lowest average points (2.0). They play golf most days, but they play after 2pm when you don't get a point.
- Group E gets placed second. They were in line for lowest average, but the single that was randomly placed with the threesome brought their average up to 2.25. (Note – This works the other way as well. A single might have 1 point, but get randomly placed with a group that has a lot of points).

- Group B, Group C and Group A will get placed on the tee sheet next based on the group's average points.

## **TO MAKE A TEE TIME REQUEST**

1. Go to website: [www.cranberryvalley.golf](http://www.cranberryvalley.golf)
2. Click Tee Time button in upper right of screen
3. Click member log in. Put in your pass holder number and password
4. Hover mouse over request and click Add a Request
5. Choose day you want to request a tee time for
6. Pick your requested time then choose the earliest time you want to play and latest time.  
The default earliest and latest times are the first and last of the day.
  - If you put no earlier than 6am and no later than 8:30am, your group will only be placed in that member tee time frame pending availability.
  - **DO NOT RESTRICT YOURSELF TOO MUCH.** If you put in that you want no earlier than 8am and no later than 10am, there is a good chance you won't get a time if there are 40 requests for that day. If you request to play between 9am-10:30am and those times all fall into the guest block, you won't get a time.

### **Add a Booking (1 to 3 days out):**

- Once tee time placement has occurred, a pass holder can log in and make a booking
- Note – the 3<sup>rd</sup> day out is made available to book after 8am (ie. Today is Thursday and placement for Sunday was just completed. At 8am today, the remaining Sunday member openings will be available under Add a Booking).
- Click on Add a Booking
- Choose day you want to book in the drop down menu
- Put in the member number of the players looking to play (between 1-4 players).
- Click the Display Times button. **All available PASS HOLDER TIMES ONLY will now show up in the window below.**
- Click on an available time to highlight that row and click Submit.